

POLK COUNTY HOUSING TRUST FUND  
BOARD OF DIRECTOR'S MEETING  
Friday, August 2, 2019  
4<sup>th</sup> Floor, IEB Conference Room #448  
10:00 a.m.

## **MINUTES**

Board Members Present:

Angela Connolly, Jane Fogg, Peter Diliberti, Jeff Damman, Frank Cownie, Rachel Geilenfeld (via phone), Tina Mowry Hadden, Chelsea Lepley, Cole McClelland, Mandi McReynolds, Suzanne Mineck, Luis Montoya, Steve Van Oort

Board Members Absent:

Connie Boesen, Teree Caldwell-Johnson, Renee Hardman, Joelyn Jensen-Marren, Darcy Valline

Guests:

Diana Deibler, Deibler & Company, Angie Arthur, Polk County Continuum of Care

Staff:

Eric Burmeister, Lori Kauzlarich, Tracy Levine, Lauren Johnson, Carol Duncan, Izabel Wilde (Intern)

### **Strategic Session**

Lauren Johnson talked to the board about the collaboration between the National Low Income Housing Coalition, Polk County Housing Trust Fund, the Iowa Caucuses and the New Hampshire primary explaining how we can work as partners to encourage all presidential candidates to put forward robust solutions to the nation's affordable housing crisis. She put together some talking points for the board to help them as they navigate the upcoming caucuses.

### **Business Meeting**

Angela Connolly, Chair, called the business meeting to order at 10:12 a.m.

Approve Agenda

Frank Cownie moved to approve the Agenda; seconded by Mandi McReynolds. Motion Carried Unanimously.

Approve June, 2019 Public Hearing Minutes and June 2019 Minutes

Frank Cownie moved to approve the Public Hearing Minutes and the Business Meeting Minutes as written; seconded by Luis Montoya. Motion Carried Unanimously.

Report of the Advancement Committee – final campaign results

Mandi McReynolds reported on behalf of the Advancement Committee. To recap, the overall goal set by the committee was \$420,000; the actual amount raised was \$476,795.57. Out of 22 personal visits; 20 contributed.

Tracy mentioned that on August 9 The Business Record will run a Thank You Ad.

A special shout out to Angela, Connie and Peter. Overall great work by Committee and Board.

Report of the Governance Committee

The Organizational Annual Activity Plan is the responsibility of the Governance Committee to review and recommend to the Board the staff's annual Activity Plan for the new fiscal year.

Therefore the Governance Committee has recommended the Board approve the 2019/20 Activity Plan. The plan has been provided to the Board.

Jane Fogg moved to approve the 2019/20 Activity Plan; seconded by Luis Montoya. Motion Carried Unanimously.

Report of the Program and Supportive Services Committee

Recommend approval of 2019/20 Capacity Building Grants

Capacity Building Grants are for programs that directly increase or preserve inventory of affordable housing units in Polk County. The Program and Supportive Services Committee received \$200,000 from the Development Committee for such services.

The Program and Supportive Services (PSS) Committee received two applications for Capacity Building funds.

Anawim Housing submitted a renewal application for \$70,000 and Primary Health Care submitted an application for \$100,000 to fund its Housing Navigator Program.

The PSS Committee has recommended fully funding the two requests for a total of \$170,000 for 2019/20.

Jane Fogg moved to approve the Program and Supportive Services recommendation; seconded by Mandi McReynolds. Motion Carried Unanimously.

Report of the Policy Committee

Recommend approval of Statement to the Des Moines City Council on proposed Zoning, Planning and Design Code

The City of Des Moines has set a Public Hearing on a Proposed Zoning Code that will have an impact of the affordability of housing in the City. PCHTF staff and the Policy and Executive Committees have reviewed the Code and have concerns regarding sections applicable to single family detached housing.

The Executive and Policy Committees recommend approval of a statement to be read at the first Public Hearing before the Des Moines City Council.

Following much discussion it was decided that this item would be voted on by email early next week. There will be a finished statement by then and everyone will have an opportunity to weigh-in on the message.

Tina Mowry Hadden indicated that she was opposed to making an official statement and Frank Cownie indicated he would abstain.

With no other business the meeting adjourned at 11:08 a.m.

The next meeting of the Polk County Housing Trust Fund is Friday, October 4, 2019 at 10:00 a.m. The meeting location is the 4<sup>th</sup> floor conference room, Insurance Exchange Building, 505 5<sup>th</sup> Avenue, Room #448.

Respectfully submitted,  
Carol Duncan  
Administrative Coordinator  
Polk County Housing Trust Fund