

POLK COUNTY HOUSING TRUST FUND
BOARD OF DIRECTOR'S MEETING
STRATEGIC PLANNING SESSION
CUB CLUB
Friday, October 2, 2015
8:30 A.M.

MINUTES

Board Members Present:

Creighton Cox, Beverly Evans, Debbie Fisher, Kathy Gray, Joe Gonzalez, Christine Hensley, Izaah Knox, Steve Patterson, Sean Pelletier, Rachel Geilenfeld, Troy Thompson, Steve Van Oort

Board Members Absent:

Angela Connolly, Lance Henning, Elizabeth Presutti, Linda Westergaard

Guests:

Jim Hingtgen, Denman & Co., Michelle Winters, Winters Community Strategies LLC

Staff:

Eric Burmeister, Lori Kauzlarich, Josh Hellyer, Tracy Levine, Claire Richmond, Carol Duncan

Business Meeting

Call to Order

The Business Meeting was called to order by Chair, Debbie Fisher at 8:35 a.m.

Approve Agenda

Christine Hensley moved to approve the Agenda as written; seconded by Sean Pelletier. Motion Carried Unanimously.

Report of the Finance Committee

Presentation of 2015 Audit – Jim Hingtgen, Denman and Co.

Troy Thompson reported on behalf of the Finance Committee and introduced Jim Hingtgen from Denman and Co. to present the 2015 Audit. The Auditor's reported that the Audit is a fair and clean opinion with no disagreements and no difficulties.

Approval of 2014 Form 990 and recommendation to sign

Jim Hingtgen explained that the 990 is a product of the Audit. With no questions Christine Hensley moved to approve the Form 990; seconded by Steve Patterson. Motion Carried Unanimously.

The Business Meeting adjourned at 8:50 a.m. The next meeting of the Polk County Housing Trust Fund Board of Directors is 10:00 a.m., Friday December 4, 2015 at the PCHTF Office.

The Strategic Planning session began at 9:00 a.m. and adjourned at 3:00 p.m.

Respectfully submitted

Carol Duncan

Administrative Coordinator

Polk County Housing Trust Fund