

**POLK COUNTY HOUSING TRUST FUND
BOARD OF DIRECTORS
Annual Meeting**

February 6, 2026
PCHTF 5th Floor Conference Room or Teams
10:00 a.m.

BUSINESS MEETING

1. Call to Order/Welcome
 - 1.1 Roll-Call (David)
 - 1.2 Approve Meeting Agenda *
 - 1.3 Approve December 2025 meeting minutes *
2. Report of the Finance Committee
 - 2.1 Recommend approval of July-December 2025 financials *
 - 2.2 Recommend approval of FY24/25 Form 990*
3. Report of the Development Committee
 - 3.1 Approval of Single-Family Homeownership Program Funding *
 - 3.2 Staff Report
4. Report of the Executive/Governance Committee
 - 4.1 Election of Board Members *
 - 4.2 Appointment of Committees *
 - 4.3 Election of Officers *
5. Report of Advancement Committee & Community Investment Committee
 - 5.1 Staff Update
6. Report of Planning/Research/Compliance Update
 - 6.1 Staff Update
7. Report of Marketing Committee & Communications/Outreach Update
 - 7.1 Staff Update
8. Executive Director Agency Update

- 8.1 Conflict of Interest Policy & Confidentiality Policy
- 8.2 Board Meeting FY26 Calendar
- 8.3 Thank you to Board Members stepping off board /
Photo Opportunity after board meeting

9. Other Business

10. Adjournment *

Action Item *